

# ***Agenda***

## ***City of Milpitas: Youth Advisory Commission***

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**April 13, 2015**  
**Youth Advisory Commission**  
**Math Competition Sub-Committee Meeting**  
Milpitas Sports Center Conference Room  
1325 E. Calaveras Blvd.  
**7:30 pm**

*Founded April 1996. The Youth Advisory Commission (YAC) was established to advise the Council on matters pertaining to youth and teens in Milpitas. Commissioners must be in grades 7 through 12 and live in Milpitas. Members and alternates are appointed to one-year terms.*

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call:** Alan Pham, Claire Sern, Crystal Tran, Claudia Wang

**IV. Seating of Alternates:** N/A

**V. Approval of Sub-Committee Agenda:** April 13, 2015

**VI. Approval of Minutes:** N/A

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

**IX. New Business**

**Math Competition Event**

- 1. Finalize Date and Time of Event**
  - **Current Date is Friday, June 5, 6:00 PM.**
- 2. Use of venues: Senior Center and Community Center.**
  - **Current reservation is for only the main auditorium of both locations.**
  - **Are additional rooms needed? If yes, please note that the rooms are much smaller and capacity numbers will be >35 in most rooms. (consider both child AND parent will need to be in the room)**

**3. Marketing and advertisement options**

- After the Bell marketing
- Sending flyers via MUSD
- Target marketing towards the Spelling Bee families and other youth in Recreation Services data base.

**4. Prizes**

- Sponsorships with local businesses (we must do this at least 1 month in advance of the event)
- Donation letter template, with Tax ID number, is already created and can be obtained via staff liaison Andrew Mendes.

**5. Judges**

- YAC Commissioners only or get community involvement?

**6. Roles:**

- a. Money Person:
- b. Poster:
- c. Certificate Creator:
- d. Registration:
- e. Registration:
- f. Prizes:
- g. Tags:
- h. Food:
- i. MC:
- j. Ushers:
- k. Entrance Greeter and question taker:

**7. Registration:**

- Max capacity, 50?
- Continue using online registration format just like Spelling Bee.

**X. Old Business**

**XI. City Council Liaison Report**

**XII. Future Agenda Items**

**XIII. Adjournment**

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